

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

<b>Contractor</b>	<b>Public Health Foundation Enterprises, Inc.</b>	<b>Division/Section</b>	<b>Population Health Division</b>	
	<b>12801 Crossroads Parkway South</b>	<b>Exec. Administrator</b>	<b>Barbara A. Garcia</b>	
<b>Address</b>	<b>Suite 200</b>	<b>DPH Administrator</b>	<b>Susan Philip</b>	
	<b>City of Industry, CA 91746</b>	<b>Program Administrator</b>	<b>Susan Philip</b>	<b>Phone 355-2007</b>
<b>Contact</b>	<b>Blayne Cutler, PhD, MD – President &amp; CEO</b>	<b>Contract Analyst</b>	<b>Kristine Ly</b>	<b>Phone 554-2778</b>

Request for approval of a new contract with the Public Health Foundation Enterprises, Inc., in the amount of **\$2,131,002** which includes a 12% contingency, to provide fiscal intermediary/management of the PrIDE program services, for the period September 30, 2015 through September 29, 2020 (5 years).

Sole Owner   
  Non-Profit   
  DBE   
  RFQ– Number: 27-2015   
 Date: 09/18/2015  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: \_\_\_\_\_

<b><u>CONTRACT INFORMATION:</u></b>	<b><u>Prior Transaction</u></b> (new)	<b><u>Proposed Transaction</u></b> 09/30/15-09/29/20	<b><u>Annualized Difference*</u></b>
<b>Funding Sources:</b>			
Federal Centers for Disease Control & Prevention (09/30/15-09/29/16)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/16-09/29/17)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/17-09/29/18)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/18-09/29/19)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/19-09/29/20)		\$380,536	\$380,536
12% Contingency		\$228,322	\$228,322
<b>TOTAL PROGRAM</b>		<b>\$2,131,002</b>	<b>\$2,131,002</b>
<i>Annual Amount</i>		<i>\$380,536</i>	<i>\$380,536</i>
Contract FTE - annual		1.45	1.45

*Note: PHFE indirect rate of 10.8% annually applies, for a total of \$185,460 over the five year term.*

<b><u>PROPOSED:</u></b>  <b>Mode(s) of Service &amp; Unit of Service Definition</b>	<b>No. Of Clients</b>		<b>Number Of Units</b>	<b>Unit Cost</b>
	<u>  </u> Duplicated	<u>  </u> Unduplicated		
<b>Annual UOS</b>				
Program month (1 UOS – 1 Month)		N/A	12	\$31,711.33

**Explanation of Service:**

Under this contract, Public Health Foundation Enterprises, Inc. will provide fiscal intermediary/management services for the PRIDE project, ensuring compliance with policies of City and of the grantor, the Centers for Disease Control and Prevention (CDC).

The San Francisco was one of the first and hardest hit epicenters of the HIV epidemic. As of December 31, 2013, San Francisco had 15,901 residents living with HIV, 13% of California’s living HIV cases. Nine out of every 10 living HIV cases in San Francisco are among men who have sex with men (MSM). Locally, MSM continue to be disproportionately impacted by HIV, comprising 86% of all HIV cases newly diagnosed in 2013, with 27% of new diagnoses among MSM of color.

The good news is that new infections are decreasing, and in 2014 multiple individuals and organizations, including DPH, established the multi-sector, independent Getting to Zero Consortium (G2Z), with the long-term goal of zero HIV infections, zero HIV Deaths, and zero HIV stigma in San Francisco. The Consortium’s short-term goal is to reduce both HIV infections and HIV deaths by 90% from current levels by 2020. The G2Z strategic plan describes a comprehensive approach, with three signature initiatives which relate directly to the strategies supported through this CDC grant: (1) Pre-Exposure Prophylaxis (PrEP) expansion; (2) provision of antiretroviral therapy in the setting of acute HIV infection or upon diagnosis; and (3) retention in HIV care.

The project’s activities align with DPH and G2Z strategic priorities and with the National HIV/AIDS Strategy goals of reducing new HIV infections and reducing HIV-related disparities and health inequities.

- Category 1 funding will enable us to implement high-impact, evidence-based strategies to improve uptake of PrEP among people at substantial risk for HIV in San Francisco, especially MSM of color and transwomen who have sex with men. We are keenly aware that PrEP is a critical tool to reduce HIV infections among persons at substantial risk of acquiring HIV and optimizing the health outcomes of people living with HIV.
- Category 2 funding will enable us to expand our current efforts to use HIV surveillance data (Data to Care) to help increase the proportion of HIV-diagnosed MSM and transwomen who have sex with men in San Francisco who are virally suppressed, especially for people of color. We are also keenly aware that Data to Care is a critical tool to reduce HIV infections among persons at substantial risk of acquiring HIV and in optimizing the health outcomes of people living with HIV.

Fiscal intermediary/management services for this program consists of project management, coordination, administrative support, accounts payable and payroll processing, budgeting, cost reporting, subcontract management, compliance with financial audits, personnel services, and maintenance of all program documentation as related to this contract.

The negotiated indirect rate for this contract is 10.8% of total modified direct costs annually, for a total indirect cost of \$185,460 over the five year term.

**Monitoring Report/Program Review & Follow-Up:**

The contract services will be monitored by the Department as required.

Public Health Foundation Enterprises, Inc. will work primarily with the DPH Program Administrator responsible for the PRIDE Program contract, but will also interface with other members of DPH and/or other City departments throughout the course of the project as appropriate. The DPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

Erik D. Ramanathan	Blayne Cutler	Jean C. O’Connor	Scott Filer
Delvecchio Finley	Amy Kircher	Jeffrey Benson	Susan De Santi
Robert R. Jenks	Edward Yip	Santosh Vetticaden	Yolie Flores
Tamara Joseph			

**Recommendations:**

The Department recommends approval of this contract.